

**OFFICIAL SPECIAL MINUTES OF THE BOARD OF EDUCATION  
MUNDELEIN HIGH SCHOOL DISTRICT 120**

**SPECIAL MINUTES OF THE BOARD OF EDUCATION of Mundelein High School District 120  
held on the twenty-third day of January 2024, at 6:30 p.m.**

**Members of the Board of Education present:**

**PRESENT:** Peter Rastrelli, President  
Linda Vecchie, Vice President  
Tom Ouimet, Secretary  
Laura Mellon  
Mark Ponce  
Aaron Wellington

**ABSENT:** Lisa Yaffe

**D120 ADMINISTRATORS:**

Dr. Kevin Myers, Superintendent  
Dr. Sarah Cacciatore, Deputy Superintendent  
Jamie DiCarlo, Assistant Superintendent of Student Services  
Stacey Gorman, Assistant Superintendent of Teaching and Learning  
Cathy Johnson, Assistant Superintendent of Finance and Operations  
Shane McCreery, Assistant Superintendent of Human Resources and Legal  
Peter Gill, Director of Public Relations

**Mundelein Elementary School District 75**

**PRESENT:** Kristie Fingerhut, President  
Ray Rose, Vice President  
Eric Billittier, Secretary  
Marcela Duran  
Al Hitzke  
Emily Karl

**ABSENT:** Georgina Aguirre

**D75 ADMINISTRATOR:**

T. Rancak, Chief Financial Officer/CSBO

**CALL TO ORDER**

Board of Education of Mundelein High School District 120 board members: Mellon, Ouimet, Ponce, Rastrelli, Vecchie, and Wellington were present for the January 23, 2024 special board meeting.

All in favor by voice vote: 6-0

**CITIZENS' COMMENTS**

No citizen comments.

Dr. Myers thanked the maintenance team on behalf of the district for all the hard work that was done during the recent inclement weather events.

**JOINT DISTRICT REPORT**

**Shared Services Update**

The shared services committee members from Mundelein Elementary School District 75 and Mundelein High School District 120 provided an overview on the SuperEval program, shared services pay philosophy and superintendent search process.

The committee made various recommendations that could assist the district's with aligning the superintendent's goals. They also reviewed the shared services pay philosophy and the comparable schools salary data. The committee members agreed to review the shared services pay philosophy by December 2024.

With the current superintendent retiring June 2025, the committee reviewed how they began the process of interviewing a search firm to assist with the process of hiring a new superintendent. Discussion was held on the topic. The shared services committee recommended BWP & Associates to conduct the Mundelein Elementary School District 75 and Mundelein High School District 120 superintendent search.

Discussion was also held on future board openings for Mundelein Elementary School District 75 and Mundelein High School District 120.

**JOINT EXECUTIVE SESSION**

It was moved by Board Member Mellon, seconded by Board Member Wellington, that the Board adjourn for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1)

D75 Board of Education members and administrators moved to Conference Room A & B. D120 Board of Education members remained in Studio 75.

**OPEN SESSION**

The Board reconvened to Open Session at 8:38 p.m.

**CALL TO ORDER**

Board of Education of Mundelein High School District 120 board members: Mellon, Ouimet, Ponce, Rastrelli, Vecchie, and Wellington were present for the January 23, 2024 special board meeting.

All in favor by voice vote: 6-0

**CONSENT AGENDA**

It was moved by Board Member Mellon, seconded by Board Member Wellington that the Board of Education of Mundelein High School District 120 approve the consent agenda of January 23, 2024 which included:

- December 5, 2023, Regular Board Minutes
- Bill List
- SAF Bill List
- Annual Renewal List/FOIA
- Financial Report
- Treasurer's Report
- Approval of Personnel Report
- Change in Assignment: John Steffen
- Employment – Certified: Jacqueline Collier, Jeff Harding, Jenelle Herry

Employment – FY24 – Classified: Samantha Tooley  
Employment – Other: Hayley Cannizzo, Edith Martinez  
FMLA/Other Leave Request – FY24: Vince DeFrancesco, Bridgett Gorman, Marissa Grayson  
Intent to Retire: Diane Risdon  
Overload Assignments – Semester 2: Jen Cox, Julie Ellingsen, Andrea McCulloch, Nina Scott  
Resignation - Classified: Scott Harris

Upon roll call, the following members voted:

AYE: Board members: Mellon, Ouimet, Ponce, Rastrelli, Vecchie, and Wellington

NAY: None

### **DISTRICT 120 REPORT**

#### **PRESS Plus #113, Second and Final Reading**

Dr. Sarah Cacciatore, deputy superintendent, reviewed the PRESS #113 policy recommendations made by the Illinois Association of School Boards. She shared which policies include language and edit updates. The school board policies were recommended to be approved as presented.

#### **Board Attorney Agreement**

Dr. Cacciatore reviewed the recommendation to engage the legal services of Franczek P.C. The district will share any legal cost with Fremont School District 79. Discussion was held on the topic.

#### **Consulting Services**

Dr. Cacciatore reviewed the recommendation to contract with BWP & Associates for professional consulting service fees. The company will conduct a superintendent search. The cost will be divided with Mundelein Elementary School District 75.

### **COMMITTEE UPDATES**

#### **PRESS Policy**

An update was provided in the district report.

#### **Finance and Facilities**

No update.

#### **Shared Services**

An update was provided in the district report. The board agreed to form a subcommittee to review the superintendent's contract.

### **REPRESENTATIVE UPDATES**

#### **SEDOL**

Committee member Mellon shared that SEDOL is sending weekly updates on the various department's activities.

#### **Community Outreach**

Board members shared that Freshman night was well attended by incoming families and students.

Board members were reminded of various meeting dates that included MESA negotiations, the Feeder District Collaboration meeting and the district representative meeting with Fremont to review the Ivanhoe project.

#### **Legislative Update**

Committee member Mellon provided several legislative updates.

**BOARD ACTION ITEMS**

**PRESS #113, Second and Final Reading**

It was moved by Board Member Wellington, seconded by Board Member Vecchie, that the Board of Education of Mundelein High School District 120 accept PRESS #113 as presented.

Upon roll call, the following members voted:

AYE: Board members: Mellon, Ouimet, Ponce, Rastrelli, Vecchie, and Wellington

NAY: None

**Board Attorney Agreement**

It was moved by Board Member Mellon, seconded by Board Member Wellington, that the Board of Education of Mundelein High School District 120 accept the engagement of legal services with Franczek P.C.

Upon roll call, the following members voted:

AYE: Board members: Mellon, Ouimet, Ponce, Rastrelli, Vecchie, and Wellington

NAY: None

**Consulting Services**

It was moved by Board Member Vecchie, seconded by Board Member Ponce, that the Board of Education of Mundelein High School District 120 approve the contract with BWP & Associates for the Superintendent Search Professional Consulting Services fees not to exceed \$21,000. The cost will be divided with Mundelein Elementary School District 75.

Upon roll call, the following members voted:

AYE: Board members: Mellon, Ouimet, Ponce, Rastrelli, Vecchie, and Wellington

NAY: None

**EXECUTIVE SESSION**

It was moved by Board Member Wellington, seconded by Board Member Vecchie, that the Board adjourn for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1)

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purpose of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21)

**OPEN SESSION**

The Board reconvened to Open Session at 9:14 p.m.

**CALL TO ORDER**

Board of Education of Mundelein High School District 120 board members: Mellon, Ouimet, Ponce, Rastrelli, Vecchie, and Wellington were present for the January 23, 2024 board meeting.

All in favor by voice vote: 6-0

**ACTION**

**Executive Session Minutes**

It was moved by Board Member Wellington, seconded by Board Member Rastrelli, that the Board of Education of Mundelein High School District 120 approve the December 5, 2023 executive session minutes.

Upon roll call, the following members voted:

AYE: Board members: Mellon, Ponce, Rastrelli, Vecchie, and Wellington

NAY: None

ABS: Ouimet

**ADJOURNMENT**

It was moved by Board Member Mellon, seconded by Board Member Wellington, that the Board of Education of Mundelein High School District 120 board members: Mellon, Ponce, Rastrelli, Vecchie, and Wellington moved all in favor that the Board adjourn from special board meeting on January 23, 2024, at 9:16 p.m.

Motion approved by voice vote: 6-0

Respectfully submitted,

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PETER RASTRELLI, PRESIDENT  
DISTRICT 120, BOARD OF EDUCATION

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TOM OUIMET, SECRETARY  
DISTRICT 120, BOARD OF EDUCATION

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APPROVED