

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION  
MUNDELEIN HIGH SCHOOL DISTRICT 120**

**MINUTES OF THE BOARD OF EDUCATION of Mundelein High School District 120 held on the fourteenth day of May 2024, at 6:30 p.m.**

**Members of the Board of Education present:**

**PRESENT:** Linda Vecchie, President Pro Tem  
Tom Ouimet, Secretary  
Laura Mellon  
Mark Ponce  
Aaron Wellington  
Lisa Yaffe

**ABSENT:** Peter Rastrelli, President

**D120 ADMINISTRATORS:**

Dr. Kevin Myers, Superintendent  
Dr. Sarah Cacciatore, Deputy Superintendent  
Cathy Johnson, Assistant Superintendent of Finance and Operations  
Jamie DiCarlo, Assistant Superintendent of Student Services  
Shane McCreery, Assistant Superintendent of Human Resources and Legal  
Peter Gill, Director of Public Relations

**CALL TO ORDER**

Board of Education of Mundelein High School District 120 board members: Mellon, Ouimet, Ponce, Vecchie, Wellington and Yaffe were present for the May 14, 2024 regular board meeting.

All in favor by voice vote: 6-0

**CITIZENS' COMMENTS**

Hope Babowice, MESA president, thanked the board members for their commitment to the collective bargaining negotiations.

**DISTRICT 120 REPORT**

**Encumbrance and Expenditure Authorization**

Cathy Johnson, chief school business official, reviewed the recommendation to authorize the encumbrance and expenditures before the final budget approval in August.

**Student Services Update**

Jamie DiCarlo, assistant superintendent of student services, and Carly Schwartz, certified staff member, reviewed areas of the Student Services department that included the counseling, social emotional supports and SEL education. The also reviewed the overall wellness, future planning, community supports and community partnerships with agencies. The department also created videos for each department to assist students and community members that are seeking assistance. The information can be found on the school website.

Discussion was held on the topic. A recommendation was made to create a similar format for the other departments.

Intergovernmental Agreement with District 128

Jamie DiCarlo, assistant superintendent of student services, reviewed the recommendation to approve an intergovernmental agreement with District 128. The agreement will allow the district to share a Hearing Itinerant for three days with District 128. The individual will support District 120 students with both hearing needs and assistive technology needs.

Textbook Adoption, First Reading

Stacey Gorman, assistant superintendent of teaching and learning, reviewed the recommendation for the textbook adoption of: Myers' Psychology for the AP Course.

Federal Grant Application Process

Ms. Gorman reviewed the consolidated district plan for the district.

IEA/MHS Agreement

Ms. Gorman reviewed the recommendation to collaborate with the Illinois Education Association's (IEA) Opportunity Coalition and its 'Leading Change Together' initiative. The project would create spaces for multi-district administrators and certified staff teams to collaborate on equity related topics such as detracking, supporting multilingual learners, and building an inclusive culture and climate. She shared the Opportunity Coalition has proposed to fund a one-period instructional release for social studies teacher Andrew Hirshman during the upcoming academic year. Discussion was held on the topic.

Annual Review of Safety Drills

Dr. Myers, superintendent, reviewed that each school year, school districts are required to review their safety and drill plans. The district is required to hold fire drills, a bus evacuation drill, a law enforcement drill, severe weather, an active shooter drill and shelter-in place drill. Mundelein High school has completed all of these required safety and drill plans.

PRESS Policy #114, Second and Final Reading

Dr. Myers and Aaron Wellington, committee member, reviewed the PRESS #114 policy recommendations made by the Illinois Association of School Boards. They shared which policies include language and edit updates. Discussion was held on the topic.

MHS Update

Dr. Alex Taylor, principal, reviewed the high school priorities with student learning and cell phones expectations. She reviewed the survey information and the various departments and committees that participated with developing the cell phone expectation for the 2024-2025 school year. Discussion was held on the topic.

Dr. Taylor also reviewed the personnel concerns and the work the restorative committees have completed to address the concerns. Discussion was held on the topic.

2024 IASB Joint Annual Conference

Dr. Myers inquired which board members would be interested in attending the IASB Annual Joint Conference in Chicago. The estimated cost to attend the conference would be \$5040 and is scheduled for November 22-24 2024. Discussion was held on the topic.

Supt. Eval

Dr. Myers shared the superintendent evaluation document was completed and that SuperEval would notify the board members of its completion. Discussion was held on the evaluation feedback timeline.

**CONSENT AGENDA**

It was moved by Board Member Mellon, seconded by Board Member Wellington that the Board of Education of Mundelein High School District 120 approve the revised consent agenda of May 14, 2024 which included:

- April 9, 2024, Regular Board Minutes
- Bill List
- SAF Bill List
- Annual Renewal List/FOIA
- Financial Report
- Treasurer's Report
- Approval of Personnel Report
  - Employment – Certified FY25: – Nicholas Brow, Julissa Gamez, Molly Havlic, Jarod Hesse, Leslie Osorio, Jacquelyn Vargas, Melissa Whitaker
  - Employment Coaches: Braden Foster, Daniella Strauss, Jim Tsagalis
  - Employment – Other: Su Bharadwaj
  - Overload – SPED Department: Maureen Baker, Michael Vukovics
  - FMLA/Leave of Absence Requests: Caroline Gully, Andy Hirshman, June Kim, Kate Schultz
  - Resignation/Retirement: Ethan Austin, Wince Tyson, Serry Pollock (*Effective end of 2027-2028 school year*)

Upon roll call, the following members voted:

AYE: Board members: Mellon, Ouimet, Ponce, Vecchie, Wellington and Yaffe

NAY: None

**COMMITTEE UPDATES**

PRESS Policy

The topic was reviewed in the district report.

Finance and Facilities

The committee members continue to work on the process of the potential building renovations. Discussion was held on the topic.

Shared Services

Next meeting will be May 8, 2024.

**REPRESENTATIVE UPDATES**

SEDOL

Committee member Mellon shared that SEDOL district members have been notified that D120 is interested in withdrawing.

Community Outreach

Board members shared activities and meetings that were held in the community.

Legislative Update

Committee member Mellon provided several legislative updates.

**BOARD ACTION ITEMS**

Encumbrance and Expenditure Authorization

It was moved by Board Member Wellington, seconded by Board Member Vecchie, that the Board of Education of Mundelein High School District 120 to authorize the administration to encumber and expend up to 75 percent of the 2024-25 preliminary budgets, which are being developed within budget

guidelines established by the Board of Education, and to pay salaries and benefits within Board-approved rates and schedules before official budget approval.

Upon roll call, the following members voted:

AYE: Board members: Mellon, Ouimet, Ponce, Vecchie, Wellington and Yaffe

NAY: None

Intergovernmental Agreement with District 128

It was moved by Board Member Mellon, seconded by Board Member Yaffe, that the Board of Education of Mundelein High School District 120 approve the Intergovernmental Agreement by and between Mundelein High School District #120 and District #128, as presented.

Upon roll call, the following members voted:

AYE: Board members: Mellon, Ouimet, Ponce, Vecchie, Wellington and Yaffe

NAY: None

Federal Grant Application Approval

It was moved by Board Member Mellon, seconded by Board Member Yaffe, that the Board of Education of Mundelein High School District 120 approve the Consolidated District Plan in its current draft, allowing for submission to ISBE. This includes elements of Title I, II, III, IV and IDEA Part B Flow Through grants.

Upon roll call, the following members voted:

AYE: Board members: Mellon, Ouimet, Ponce, Vecchie, Wellington and Yaffe

NAY: None

IEA/MHS Agreement

It was moved by Board Member Wellington, seconded by Board Member Ponce, that the Board of Education of Mundelein High School District 120 approve the agreement by and between Mundelein High School District 120 and the Illinois Education Association's (IEA) Opportunity Coalition, as presented.

Upon roll call, the following members voted:

AYE: Board members: Mellon, Ouimet, Ponce, Vecchie, Wellington and Yaffe

NAY: None

Annual Review of Safety Drills

It was moved by Board Member Yaffe, seconded by Board Member Vecchie, that the Board of Education of Mundelein High School District 120 approve Mundelein High School required safety and drill plans, as presented.

Upon roll call, the following members voted:

AYE: Board members: Mellon, Ouimet, Ponce, Vecchie, Wellington and Yaffe

NAY: None

PRESS Policy #114, Second and Final Reading

It was moved by Board Member Wellington, seconded by Board Member Ponce, that the Board of Education of Mundelein High School District 120 approve PRESS Policy #114, second and final reading, as presented.

Upon roll call, the following members voted:

AYE: Board members: Mellon, Ouimet, Ponce, Vecchie, Wellington and Yaffe

NAY: None

MHS Cell Phone Expectations and Procedures

It was moved by Board Member Mellon, seconded by Board Member Yaffe, that the Board of Education of Mundelein High School District 120 approve schoolwide change in cell phone expectations and procedures, as presented.

Upon roll call, the following members voted:

AYE: Board members: Mellon, Ouimet, Vecchie, Wellington and Yaffe

NAY: Ponce

2024 IASB Joint Annual Conference

It was moved by Board Member Yaffe, seconded by Board Member Mellon, that the Board of Education of Mundelein High School District 120 approve attending the 2024 Illinois Association of School Boards Joint Annual Conference in Chicago, Illinois in the amount of \$5,040.

Upon roll call, the following members voted:

AYE: Board members: Mellon, Ouimet, Ponce, Vecchie, Wellington and Yaffe

NAY: None

**EXECUTIVE SESSION**

It was moved by Board Member Vecchie, seconded by Board Member Wellington, that the Board adjourn for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1)

Collective negotiating matters between the Public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5ILCS 120/2(c)(2).

The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, 5 ILCS 120/2(c)(5)

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purpose of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21)

**OPEN SESSION**

The Board reconvened to Open Session at 10:21 p.m.

**CALL TO ORDER**

Board of Education of Mundelein High School District 120 board members: Mellon, Ouimet, Ponce, Vecchie, Wellington and Yaffe were present for the May 14, 2024 board meeting.

All in favor by voice vote: 6-0

**ACTION**

Executive Session Minutes

It was moved by Board Member Yaffe, seconded by Board Member Wellington, that the Board of Education of Mundelein High School District 120 approve the April 9, 2024 executive session minutes.

Upon roll call, the following members voted:

AYE: Board members: Mellon, Ouimet, Vecchie, Wellington and Yaffe

NAY: None

ABS: Ponce

Consideration of a Medical Leave of Absence

Topic was tabled.

Resolution Authorizing the Lease of Property

Topic was tabled.

Resolution Authorizing the Purchase of Property

Topic was tabled.

President's Prerogative

Board members

**ADJOURNMENT**

It was moved by Board Member Mellon, seconded by Board Member Wellington, that the Board of Education of Mundelein High School District 120 board members: Mellon, Ouimet, Ponce, Vecchie, Wellington and Yaffe moved all in favor that the Board adjourn from regular board meeting on May 14, 2024, at 10:22 p.m.

Motion approved by voice vote: 6-0

Respectfully submitted,

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LINDA VECCHIE PRESIDENT (PRO TEM)  
DISTRICT 120, BOARD OF EDUCATION

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TOM OUIMET, SECRETARY  
DISTRICT 120, BOARD OF EDUCATION

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