

## **Medical Club Bylaws:**

### **Article I. Medical Club**

I. Medical Club is a **MHS CLUB**, hereafter referred to as Medical Club.

### **Article II. Purpose of the Club**

- I. Increase awareness about the medical field ranging from a variety of professions.
- II. Provide a positive forum in which students can be creative, innovative, and be encouraged to take on opportunities to serve their community in their prospective area(s) of interest.
- III. Promote Mundelein High School through effective usage and implementation of the website along with community projects.
- IV. Provide a forum for Q & A, as well as college speakers and professionals in the medical field.
- V. Provide an opportunity for peer mentoring; all grade levels are represented and discussions are to everyone's benefits, especially younger members.
- VI. Hold field trips to different schools/universities in order to understand the medical field.

### **Article III. Membership**

- I. Membership is open to any currently enrolled Mundelein High School student interested in obtaining a profession in the medical field in the future.
- II. Only students who have been in the club a minimum of one year are allowed to run for club offices.
- III. Current members may bring up new concerns or ideas during the open floor session of regularly scheduled meetings.

### **Article IV. Officer Positions**

- I. The officers of this club shall all maintain equal status as co-leaders.
- II. Officers will be elected for one year by a vote of the club at the end of each school year. During first year, active leaders will seek new leaders for the following year. These new leaders will apply and be voted upon at the end of the year.
- III. Officers cannot miss more than one meeting per month.

### **Article V. Officers/Leader Duties**

- I. Create agendas/presentations for each individual meeting.
- II. Maintain active participation in club activities.
- III. Update club website on [d120.org](http://d120.org).
- IV. Lead and head meetings.
- V. Supervise during field trips.
- VI. Come up with new activities/opportunities for members.
- VII. Encourage membership participation.
- VIII. Maintain contact with officers.
- IX. Record minutes at each meeting.
- X. Contacting speakers for each general meeting.

## **Article VI. Faculty Sponsors**

- I.The faculty sponsors are Mrs. Swanston.
- II.At least one sponsor must be present at all club meetings and events.
- III.The sponsor will be responsible for supervising elections and maintaining order within the club.
- IV.A sponsor will work closely with club leaders in business matters of the club including keeping the website for the club fresh and up to date.

## **Article VII. Voting**

- I.Each member may vote.
- II.All proposal changes (amendments) to these bylaws must be approved by a majority of the club.

## **Article VIII. Meetings**

- I.General meetings will be held on the first and third Monday of every month. Each member is required to come to at least one meeting each month in order to attend trips and events.
- II.A sponsor is required to attend each meeting.
- III.Minutes and attendance will be taken during all meetings.
- IV.Minutes will be submitted to the Assistant principal at the end of each semester.
- V.Meetings will be consistently held in Mrs. O'Toole's room.
- VI.Officer meetings will be held one week prior to General meetings.

## **Article IX. Activities**

- I.Have Medical guest speakers come in and talk about their profession and the overall medical experience.
- II.Participate in blood drives and CPR training.
- III.Volunteer at hospitals.
- IV.Get tours at different colleges and medical schools regarding the profession.
- V.Fundraise and partner to raise awareness for non-profit organizations such as March of Dimes.
- VI.Participate in Walk-A-Thons and Charity Walks to spread awareness.
- VII.Create a strong social media base and Remind 101 text.
- VIII.HOSA?

## **Article X. Website**

- I.The content of the website may include, but is not limited to:
  - Discussion topics
  - Q & A
  - Links
  - Articles

- Schedule(s)
- Polls
- Meeting Date(s)

II. Items and links on the website will adhere to all Mundelein School District policies.

**Articles XI. Code of Ethics**

I.All members will adhere to the Mundelein High School Activity Code of Conduct.

II.The clubs shall operate under current school policy.

**Article XII. Changes to Bylaws**

I.Articles in this set of bylaws may be deleted or modified as deemed necessary by a majority of the club.

II.Changes to the bylaws will be done as amendments.